

FULL BOARD MEETING MINUTES
of the
BOARD OF OCCUPATIONAL THERAPY PRACTICE
301 S. Park Ave. 4th Floor Small Conference Room
11:03 a.m. – 12:14 p.m.
TUESDAY, JANUARY 9, 2018

CONFERENCE CALL INFORMATION:
Call Number: 1-406-444-4647 Passcode: (8623427)

1. Call To Order - Establish Quorum - Introduction of Board & Staff Members Present (00:00:25)

Board Members Present:

Mr. Nate Naprstek – Board Chair
Ms. Brenda Toner – Board Secretary
Ms. Lora Wier
Ms. Heather MacMonegle

Staff Present:

Mr. Ian Marquand – Executive Officer
Mr. Mark Jette – Board Counsel
Mr. Scott Magill – Administrative Specialist
Mr. Todd Younkin – Division Administrator

Public Present:

Helen Woolley
Katie Leahy
Christine Schrage

2. Approval and Tentative Modification of Agenda Order (00:02:35)

MOTION: (00:03:03) Ms. Brenda Toner moved to approve the modification to the agenda. Mr. Nate Naprstek seconded. The motion carried.

3. Review Minutes (00:03:22)

- a. October 3, 2017 Full Board meeting
- b. December 5, 2017 Legislation Working Group meeting

4. Public Opportunity to Comment (00:04:08)

(Presiding Officer Statement) “Under this item, the Board will offer an opportunity to members of the public in attendance to comment on any public matter under the jurisdiction of the Board that is not on the agenda of this meeting. Please note that a ‘public matter’ does not include contested cases or other adjudicative proceedings. While the Board cannot take action on any issues presented, the board will listen to comments and may ask staff to place the issue on a subsequent agenda. The presiding officer may limit the comment period in order to proceed with the board meeting.”

5. Division Administrator Update—Mr. Todd Younkin, BSD Administrator (00:08:58)

6. Board Action (00:16:55)

a. Modality Applications (00:17:05)

- i. Rachel Chapman, Electronic and Sound Modalities (00:17:15)

MOTION: (00:21:02) Ms. Heather MacMonegle moved to accept Rachel Chapman's modality application for 40 hours. Ms. Lora Wier seconded. The motion carried.

b. Continuing Education Provider Requests for Approval (00:22:45)

- i. Great Lakes Seminars—Building Better Balance (16 hours) (00:22:55)

MOTION: (00:23:48) Mr. Nate Naprstek moved to approve Building Better Balance for 16 hours. Ms. Brenda Toner seconded. The motion carried.

- ii. Great Lakes Seminars—Comprehensive Treatment of the Shoulder (16 hours) (00:24:14)

MOTION: (00:24:33) Mr. Nate Naprstek moved to approve Comprehensive Treatment of the Shoulder for 16 hours. Ms. Heather MacMonegle seconded. The motion carried.

- iii. Helen Wooley—Reiki Master of the Masters (6 hours) (00:24:55)

MOTION: (00:28:23) Mr. Nate Naprstek moved to approve Reiki Master of the Masters for 6 hours. Ms. Heather MacMonegle seconded. The motion carried.

- iv. Kalispell Regional Medical Center—Risk Roundup 2017 (2 hours) (00:28:51)

MOTION: (00:29:18) Ms. Brenda Toner moved to approve Risk Roundup 2017 for 2 hours. Mr. Nate Naprstek seconded. The motion carried.

- v. Montana Geriatric Education Center—Various (10 sessions at 1.5 hours each) (00:29:47)

MOTION: (00:35:28) Ms. Brenda Toner moved to approve Montana Geriatric Education Center's various programs for 15 hours. Mr. Nate Naprstek seconded. The motion carried.

- vi. Montana Geriatric Education Center—Online Health Curriculum (multiple courses of 2-5 hours each equaling 75.8 hours total) (00:36:20)

MOTION: (00:38:58) Ms. Brenda Toner moved to approve Montana Geriatric Education Center—Online Health Curriculum for 75.8 hours. Mr. Nate Naprstek seconded. The motion carried.

c. Continuing Education Audit 2017 (00:40:56)

- i. Report from Audit Unit

d. Legislation (00:41:21)

- i. Modality requirements (00:41:21)

MOTION: (00:45:56) Ms. Heather MacMonegle moved to submit the legislative changes to the Department for consideration and approval. Ms. Lora Wier seconded. The motion carried.

e. Approval of Travel (00:53:04)

- i. NBCOT State Regulatory Leadership Forum—April 6-7, 2018, Atlanta GA (2 paid delegates) (00:53:20)

MOTION: (00:55:08) Mr. Nate Naprstek moved to send Ian Marquand and Heather MacMonegle to the NBCOT State Regulatory Leadership Forum in Atlanta, GA. Ms. Brenda toner seconded. The motion carried.

- ii. AOTA State Regulatory Forum—April 20, 2018, Salt Lake City (00:55:43)

f. Correspondence (00:57:37)

- i. Letter from Rocky Mountain College re: OTD program (00:57:41)
- ii. ACOTE correspondence (00:01:15)

g. Scheduling of Next Meeting (01:03:14)

- i. Tuesday, April 3, 2018 11:00 a.m.

h. Election of Officers (01:04:19)

- i. Presiding Officer
- ii. Secretary

MOTION: (01:06:09) Ms. Heather MacMonegle moved to keep Mr. Nate Naprstek as Presiding Officer and Ms. Brenda Toner as Secretary through 2018. Ms. Lora Wier seconded. The motion carried.

7. Executive Officer Report (01:06:50)

- a. Budget Report
- b. Applications/Licenses/Renewals

8. Legal Report (01:07:25)

9. Adjourn (01:11:02)

(01:11:02) Mr. Nate Naprstek declared the meeting adjourned.